

October 29th, 2024

Dear Parents/Caregiver(s):

Parent-Teacher Conferences for all students will be held on **Wednesday, November 13th** and **Thursday, November 14th** from **3:30 p.m. to 7:00 p.m.** each day. Conferences are 15 minutes. You can meet with the teacher at the school, or have the conference by phone call.

To book your conference time(s) please click on:

<https://schoolinterviews.ca/code/jxcr3>

or go to

<https://www.schoolinterviews.ca>. Click on **“Make a Booking”** and enter the code **jxcr3**



Enter your details (name, phone #, and email address)



Select if you want a phone conference or an in-person conference
Select the teacher(s) you wish to see or have a phone conference with



Select the appointment time(s) that suit your family best

When you click FINISH your selected bookings will be emailed to you immediately. If you not receive your email, please check your junk-mail, or enter the event code again and check your email address spelling. Update your details if email address if incorrect.

DO NOT DELETE the email you receive. Keep it somewhere safe. You may need to refer back to it at a later date.

REMEMBER TO ADD YOUR APPOINTMENTS TO YOUR CALENDAR - reminders will not be sent home.

Bookings must be finalized by **9 a.m. on Thursday, November 7th**.

If you need to view, cancel, change or print your bookings:

- Click on the link in the confirmation email you received after you made your bookings
- OR return to www.schoolinterviews.ca and enter the code and the email address you used when making your bookings.